

Mayor Kilpatrick called the Agenda Meeting to order at 9:41 PM followed by a salute to the flag. This meeting was held hybrid.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, May 22, 2023 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Conti, Novak, Onuoha (via electronic communications), Roberts, Zebrowski

Absent: None

Others Present: Mayor Victoria Kilpatrick (via electronic communications)
Glenn Skarzynski, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Sal J. Alfieri, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **GENERAL DISCUSSION:**

- Admin. & Finance**

- 1) Authorization to readvertise for RFP's for the SERA Investigation.

- Approved.

- 2) Petition received from Cablevision of Raritan Valley to relocate its office from 2909 Washington Road to 1028 Route 9, Old Bridge.

- Marilyn Davis from Cablevision came to the microphone to explain that the BPU requires a letter from the town allowing them to move out of town. Councilman Zebrowski stated that the Borough does have a contract and would like the store to stay in Sayreville.

- Ms. Davis stated that there are two options. She stated that Sayreville is operating under a Local Franchise Agreement and they could flip it to a System Wide Agreement and the Borough would have no voice.

- Borough Attorney Alfieri stated there would have to be a vote as to whether the Borough is going to approve the request or deny it.

- Mayor stated that they are getting into negotiations and it should be discussed in closed session.

- 3) Application for Social Affair Permit received from the following:

- a) Sayreville PBA Local 98 to serve beer and wine at the PBA Summerfest on August 26, 2023 from 12pm-5pm at Burke's Park.

- b) VFW Old Bridge Memorial Post 7508 to serve beer and wine at their 3rd Annual Memorial Bike Wash on June 3, 2023 from 12pm-5pm at their post.

- Approved.

- 4) Authorization to award a contract to Yorktel through NJ State Contract T1466/A81125 for the installation of AV Upgrades to Room 308 in an amount not to exceed \$17,930.17.

- Mayor questioned how many boards meet in Room 308.

- Business Administrator Skarzynski responded there are about 4 or 5.

- Further discussion ensued.

Councilwoman Novak made a motion to place this on the agenda for a resolution at the next meeting. Seconded by Councilman Zebrowski.

Roll Call: Ayes: Councilpersons Novak, Conti, Roberts, Zebrowski
Nays: Councilpersons Balka, Onuoha

- Resolution.

5) Authorization to scrap thirteen (13) filing cabinets which are no longer needed for public use.

- Resolution.

6) Authorization to apply for a Lead Grant Assistance Program with the Department of Community Affairs in an amount of \$21,400.00.

- Resolution.

- Planning & Zoning

- Public Safety

1) Request to travel received from the following:

a) Engine Co. No. 1 to attend a wedding on June 29, 2023 in Budd Lake, NJ.

- Approved.

2) Authorization to award a contract to Commercial Interiors Direct for carpeting at the Public Safety Complex through the Hunterdon County Education Services Commission Co-op Contract #208 in the amount of \$134,872.35.

- Resolution.

3) Authorization to award a contract for Janitorial Services at the Public Safety Complex. (Proposals were received on May 17, 2023 and are being evaluated).

- Resolution.

Councilwoman Roberts stated that the TNR ordinance has some incomplete pieces to it and would like the attorney to tighten it up.

- Public Works

1) Authorization for the Fire Department to use three (3) vehicles taken out of service and no longer for public use, for extrication training. Following the training approval hereby granted for these vehicles to be scrapped.

- Resolution.

2) Authorizing to scrap two (2) vehicles which are no longer needed for public use and in very poor condition.

- Resolution.

3) Authorization to purchase one (1) John Deere 624 P Wheel Loader from Jesco, Inc. through Sourcewell Contract 032119-JDC in an amount not to exceed \$368,554.00.

- Resolution.

4) Authorization to purchase 95 Gallon Automated Refuse cans from IPL North America, Inc. through HGAC Buy Contract RC01-21 in an amount not to exceed \$46,258.05.

- Resolution.

5) Authorization for the Board of Education to use the Portable Stage for their graduation ceremonies from June 15-June 20, 2023.

- Approved.

- 6) Request received from the Residents of Cori Street between Donna and Such Street to hold a Block Party on July 1, 2023 from 2pm-11pm.

- Approved.

- Recreation

- 1) Authorization to amend Chapter 27 of the Revised General Ordinances.

- Ordinance.

- 2) Application for Special Event received from the following:

- a) Masjid Sadar & Community Center to hold a prayer service on June 29, 2023 at Kennedy Park from 7:30am-2pm.

- Resolution.

- Water & Sewer/Environmental

- 1) Authorization to award a non-fair and open contract to Motion AI for the installation of a VFD Drive at the Water Treatment Plant in an amount not to exceed \$19,500.00.

- Resolution.

- 2) Authorization to award contracts for Water Department Chemicals (bids are being received on June 13, 2023).

- Resolution.

➤ **BUSINESS ADMINISTRATOR – Glenn Skarzynski**

- 1) Authorization to promote Jennifer Betzler from Clerk 1 Part-time to Keyboarding Clerk 1 Full-time in Office on Aging, effective June 1, 2023.

- Approved.

- 2) Authorization to promote Jessica Sellito to Clerk 4 in the Water & Sewer Department, retroactive to May 16, 2023.

- Approved.

- 3) Authorization to promote Mark Dobiszewski to Sewer Repairer 1 in the Water & Sewer Department, retroactive to May 16, 2023.

- Approved.

- 4) Authorization to promote John Dragotta, Joshua Misiewicz and Colby Redfield to Sewer Repairer 2 in the Water & Sewer Department, retroactive to May 16, 2023.

- Approved.

- 5) Authorization to promote Robert Caramella, Edward Kern and Michael Klosek to Water Repairer 1 in the Water & Sewer Department, retroactive to May 16, 2023.

- Approved.

- 6) Authorization to promote Kenny Huff & Derek Kopek to Water Repairer 2 in the Water & Sewer Department, retroactive to May 16, 2023.

- Approved.

- 7) Authorization to promote Michael Gerbasio & Jeffrey Downs to Senior Water Treatment Plan Operator Licensed in the Water & Sewer Department, retroactive to May 16, 2023.

- Approved.

- 8) Authorization to promote John Imundo to Senior Water Treatment Plant Repairer in the Water & Sewer Department, retroactive to May 16, 2023.

- Approved.

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9) Authorization to promote Paul Conlon & Aaron Smith to Laborer 2 in the Water & Sewer Department, retroactive to May 16, 2023.

- Approved.

10) Authorization to amend AFSCME Salary Guide to add the titles of Senior Pumping Station Operator and Senior Pump Station Attendant in the Water & Sewer Department.

- Ordinance.

11) Authorization to amend the Management Salary guide to include Assistant Tax Collector and adjust salary range for Deputy Tax Assessor.

- Ordinance.

12) Authorization to amend SAMS Salary Guide to add the title of Assistant Supervisor Water & Sewer in the Water & Sewer Department and adjust salary range for the Fire Official.

- Ordinance.

13) Authorization to appoint Daniel Celidonio to Full-time Building Inspector HHS in the Construction Office, effective June 16, 2023.

- Approved.

14) Authorization to engage the firm of Citta, Holzapfel & Zabarsky of Toms River, NJ to perform a personnel investigation in an amount not to exceed \$2,500.00.

- Resolution.

15) Authorization to promote Fallon Hartman to Senior Cashier in the Tax Collector, retroactive to May 16, 2023.

- Approved.

➤ **C.F.O. – Denise Biancamano - None**

1) Authorization to refund escrow to New Cingular Wireless in the amount of \$760.25.

- Resolution.

➤ **BOROUGH ENGINEER -Jay Cornell**

1) Sayreville Shopping Plaza, LLC (Dunkin Restaurant) Site Plan – Bond Release Request (Report Attached).

- Resolution.

2) NJ Transportation Trust Fund – 2024 Municipal Aid Program (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY – Sal J. Alfieri - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Alexa Haris, 47 E. Kupsch Street

Ms. Haris questioned if the transportation trust fund is only for road improvements.

Borough Engineer Cornell stated there are three different kinds of grants which are sidewalk, bikeways and roads.

Ms. Haris questioned what RFP stood for.

Municipal Clerk Morelos responded request for proposal.

Ms. Haris questioned if the Mayor and Council control the meeting place for SERA and if an urban planner attends SERA meetings.

Councilwoman Novak stated there is no urban planner for SERA.

Ms. Haris questioned if the bike wash was for motorcycles or bicycles.

Municipal Clerk responded she believes motorcycles.

Ms. Haris questioned if there is a spreadsheet available for the public to look out for upgrades to Room 308 and what is the timeline for it to be installed.

Response by Business Administrator Skarzynski

- Bob Duffy, 111 Merritt Avenue

Mr. Duffy suggested they speak with SERA to use council chambers for their meetings. He commented that this meeting was a zoo and the people of Sayreville don't act like that.

Councilwoman Novak made a motion to close the Public Portion. Seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

➤ **EXECUTIVE SESSION**

Borough Clerk Morelos read the following Executive Session Resolution into record.

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 15-20 minutes to discuss the following matters:

- Contract Negotiations

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Mary J. Novak, Councilwoman

APPROVED:

/s/ Victoria Kilpatrick, Mayor

Councilwoman Novak moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilman Conti.

Roll Call: Councilpersons Novak, Balka, Conti, Onuoha, Roberts, Zebrowski, all Ayes.

Time: 10:24 PM

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Reconvene:

Councilwoman Novak made a **motion to reconvene**. Motion was seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

Time: 10:50 PM

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Zebrowski.**

Roll Call: Voice Vote, all Ayes.

Time: 10:50 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____